



केन्द्रीय विद्यालय काशीपुर

KENDRIYA VIDYALAYAKASHIPUR

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INDUSTRIAL ESTATE, BAZPUR ROAD KASHIPUR – 244713
Phone no: 05947-262050, 262366

पत्रांक संख्या.फ.VVN/केविका/2022-23/

दिनांक: 19.07.2022

TENDER DOCUMENT

To,

_____.

Subject: - NOTICE INVITING TENDER FOR CANTEEN & CATERING SERVICES.

Sir/Madam,

The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees among others.

2. Sealed competitive Bids are invited by **Kendriya Vidyalaya Kashipur** from the reputed/registered Service Provider Firm for providing Catering/Canteen service in the Vidyalaya Premises initially for a period of 01 (one) year which may be further extended to one more year on the same terms & conditions depending upon the services of the contractor.

3. Quoted Price:

- The Bidder shall quote unit rate including all taxes (GST/Service Charges, if any & including profit and other charges) in the format of quotation only attached as **(Annexure-A & B)** in a separate well sealed envelope.
- The rate quoted shall be fixed for the duration of the contract and shall not be subject to adjustment except the statutory provisions, if amended.
- Corrections, if any shall be made by crossing out, initialing, dating and rewriting.
- The Bidder shall deposit **Rs. 5,000/- (Rs. Five Thousand only)** in the form of RTGS/NEFT/Bank Transfer in favour of "**Vidyalaya Vikas Nidhi A/c, Kendriya Vidyalaya, Kashipur**", payable at **Kashipur** as earnest money alongwith the Bid. The earnest money shall be returned to the unsuccessful bidders after the award of the contract. **(Vidyalaya Vikas Nidhi Account No. 524002050000009, IFSC Code-UBIN0552402, Union Bank of India, Bazpur Road, Kashipur).** **The proof of submitting EMD in bank through RTGS/NEFT/Bank Transfer must be attached with quotation/tender. (Cash or Cheque will not be accepted as EMD)**
- Telex or Facsimile Bids are not acceptable.
- The contracting Agency will be required to sign a contract with the Kendriya Vidyalaya Kashipur, who is Intending Office, as per the Modal Contract with terms & conditions enclosed for ready reference. The other terms and conditions specified in the Bid document and accepted bid will also form the part of the Modal Agreement. The Agency shall not engage any sub-contractor or transfer the contract to any other person.**(ANNEXURE-C)**

4. Evaluation of Bid:

The indenter will evaluate and compare the Bids determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions in the following manner:

- (i) The bid will be treated as non-responsive, if following documents are not attached:-
 - (a) Copy of proof of registration of the agency with Concerned Department of State/Central Govt.
 - (b) Brief profile of the company and evidence to establish that the bidder has minimum experience of three years in providing canteen/catering services.
 - (c) List of clientele during last 3 years.
 - (d) PAN No. and Current IT clearance certificate.
 - (e) Necessary Valid license issued by FSSAI in favour of the agency/firm.
 - (f) Each Bidder must submit only one Bid.

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- (ii) This Vidyalaya (Indenter) will award the contract to the bidder whose Bid has been determined to be substantially responsive and who has offered the lowest price of the food items and highest rent but mere lowest price of the food items and highest rent will not confer any right for awarding the contract. Awarding of contract to any firm/agency will be the sole discretion of the committee members/principal.
- (iii) The indenter, prior to the expiration of the Bid validity period, will notify the bidder whose Bid is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the contract.
- (iv) The Contract can be terminated by the 1st Party (Kendriya Vidyalaya Kashipur) at any time without assigning any reason. The 2nd Party (Contractor), if so desires, may terminate the Contract by giving one month's notice.

5. नियम एवं शर्तें

- i. दरें कोटेशन से 01 वर्ष तक मान्य होंगी.
- ii. GST दरें भारत सरकार के नियमों के तहत होंगी,
- iii. केंद्रीय विद्यालय काशीपुर तक सामान की निःशुल्क पूर्ति करनी होगी,
- iv. सुरक्षा राशि 10% की दर से कुल सामान के आपूर्ति आदेश जारी होने के 10 दिन के भीतर जमा करनी होगी
- v. आपको निविदा में वारंटी पीरियड दर्शाना होगा,
- vi. दरें वस्तु की एमआरपी से अधिक नहीं होनी चाहिए
- vii. केंद्रीय विद्यालय काशीपुरकिसी भी निविदा को समाप्त करने वापस तथा सुधार करने का अधिकार / रखता है
- viii. शर्तों सहित कोई भी निविदा मान्य नहीं होगी एवं ऐसे बिड को पूर्णतः निरस्त कर दिया जायेगा,
- ix. टेंडर फॉर्म में सभी एंट्रीयां पूर्ण एवं स्पष्ट भरी होनी चाहिए दरों में किसी भी प्रकार का ओवर राइटिंग | मान्य नहीं होगी अन्यथा निविदा को अमान्य करार कर दिया जायेगा,
- x. कोई भी बिडिंग फर्म बिड खुलने के बाद अपनी बिड वापस नहीं ले सकती है इस स्थिति में उनकी , सिक्क्यूरिटी राशि जब्त कर ली जाएगी

- xi.** यदि सफल बिडर खरीद आदेश के अंतर्गत निर्धारित समय में अपेक्षित समान लाने में असमर्थ होता है तो उनका टेंडर निरस्त किया जा सकता है एवं भविष्य के लिए फर्म को काली सूची में रखा जायेगा,
- xii.** कैंटीन के बिजली के बिल का भुगतान सम्बंधित फर्म द्वारा ही किया जायेगा,
- xiii.** कैंटीन में किसी भी प्रकार के जंक फूड को भेचने की अनुमति नहीं होगी,
- xiv.** कैंटीन के संचालन हेतु **भारतीय खाद्य संरक्षा एवं मानक प्राधिकरण (एफ एस एस ए आई)** द्वारा दिया गया वैध लाइसेंस होना आवश्यक है.

6. Last date and time of receipt of Bids-

You are requested to submit the Sealed Bids through **Registered/Speed Post/Courier OR By hand in the TENDER BOX** superscribed on the envelopes as **“Bids for providing Canteen/Catering Services”** on or before **06.08.2022 by 01.00 PM** alongwith attested copies of necessary documents, EMD & Tender cost money. The tenders will be opened on **06.08.2022 at 01.30 PM** in the presence of bidders. If the last date of depositing and opening of tenders happens to be declared Holiday, then the tenders will be deposited/opened on the next working day. Other terms and conditions and the time schedule remaining unchanged. No tender shall be accepted after stipulated date & time.

This Vidyalaya looks forward to receive the Bid in the format of Bid attached only and appreciate the interest of the service provider in the KVS.

Yours faithfully,

(Chetan Arora)
Principal

Encl:- As above.

KENDRIYA VIDYALAYA KASHIPUR

The tenderers are requested to quote their rates of Standard Lunch and snacks items in the following Performa against the base rate:

Name& Address of the firm: _____

S. NO.	Item	Quality with weight etc.	Tender Rate
1	Canteen Rent (per month)	----	
2	Hot Tea	One Cup(125ML)	
3	Hot Coffee	One Cup(125ML)	
4	Hot Milk	200 ML	
5	Samosa (one)	Potato filled Standard Size	
6	Patties (one)	Potato filled Standard Size	
7	Patties (one)	Paneer filled Standard Size	
8	Bread Pakoda (one)	Potato filled Standard Size (Doubled Sliced)	
9	Bread Pakoda (one)	Plain (Single Sliced)	
10	Boiled egg (one)	01 pc	
11	Gulabzmun (one)	Good Quality and Standard Size	
12	Rasgulla (one)	Good Quality and Standard Size	
13	Burger(one)	Good Quality and Standard Size	
14	Bread roll(one)	Good Quality and Standard Size	
15	CholeBhature	Good Quality and Standard Size (2 bhaturas)	
16	Puri Aloo/ PuriChole	Good Quality and Standard Size (4 Puri)	
17	Rajma chawal	One plate Standard Size	
18	Sandwich(one)	Good Quality and Standard Size	
19	Lassi (sweet / salted)	Good Quality 200 ml	
20	Chow mien	Half Plate Standard Size	
21	Chow mien	Full Plate Standard Size	
22	Pasta/Macroni	Half Plate Standard Size	
23	Pasta/Macroni	Full Plate Standard Size	
24	Branded Biscuit/Cold Drinks etc	As per MRP	

All items must be of SUPERIOR QUALITY.

We agree to supply the above goods/service in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted, within the period specified in the Invitation for Quotations. We also agree to all terms & conditions mentioned in the tender form. We understand that the canteen contract can be terminated by KV Kashipur any time during the contract period without assigning any reason.

(Bidder)

Signature :

Name :

Date :

Stamp

KENDRIYA VIDYALAYA KASHIPUR

FORMAT OF QUOTATION

Sl No.	Description of goods / equipment	Fooding			
		Particulars	Rate	GST %	Remarks
1.	As per Menu given at Annexure-C	Food for full day (Morning Tea,Breakfast,Lunch, Evening Snacks, Dinner etc.) (Per person/per day)			
		Dinner (Per person /per day)			
		Lunch (Per person /per day)			
		Breakfast (Per person/per day)			
		Tea(Morning/Evening) (Per person/per day)			
		Snacks (Per person/per day)			

We agree to supply the above goods/service in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted, within the period specified in the Invitation for Quotations. We also agree to all terms & conditions mentioned in the tender form. We understand that the canteen contract can be terminated by KV Kashipur any time during the contract period without assigning any reason.

(Bidder)

Signature :

Name :

Date :

Stamp

"MENU"

FOR FOODING-
(1) BREAK-FAST:-
(i) Milk-200ml with BournvitaORComplianOR Horlicks
(ii) Bread & Butter + Jam=08 pcs
(iii)Idli (Sambhar +Chatni)=08 pcs
(iv)Aloo Parantha=02 pcs
(v)Fruits-(Banana=02/Apple=01)
(vi) Eggs (Boiled)=02 pcs
(2) LUNCH:-
(i) Chapati (Tawa Roti/Tandoori Roti)
(ii) Rice
(iii) Dal/Rajama/Chana
(iv) Mixed vegetable(Seasonal)
(v)Paneer (for vegetarians)
(vi) Fish /Chicken (For non-vegetarian)
(vii) Papad& Pickles
(viii) Salad (Mixed)
(ix) Raita/Curd
(x) Sweet Dish (Rasgulla/Kheer/Custard etc.)
(3)EVENING:-
(i) Juice-200ml & Tea
(ii) Snacks - Sandwich/Samosa/Aaloo Bonda=02
(4) DINNER:-
(i) Chapati (Tawa Roti/Tandoori Roti)
(ii)Rice
(iii) Dal/Rajama/Chana
(iv) Mixed vegetable(Seasonal)
(v) Paneer (for vegetarians)
(vi) Fish /Chicken (For non-vegetarian)
(vii) Papad& Pickles
(viii) Salad (Mixed)
(ix) Raita/Curd
(x) Sweet Dish (Rasgulla/Kheer/Custard etc.)
(5) NIGHT (BEFORE SLEEP):-
Milk with sugar =200ml (Minimum) with BournvitaORComplianOR Horlicks
NOTE:-(A) MAIN MEALS SHOULD BE SERVED IN BUFFET STYLE.

Quality Assurance:-

- 1) Rice-Basmati full size
- 2) Dal Arhar-Gaderwara(Sonasikka) unpolished or requalent.
- 3) Oil-Sunflower/Sweekar/Ruchi star or equivalent
- 4) Atta-ITC Brand/Shakti Bhog/Ashirwad or equivalent
- 5) Pickels-Nilons
- 6) Ice Cream-Branded
- 7) Juice-Real/Tropicana **OR** any other reputed brand flavour- Orange/Pineapple/Apple/Lichi/Grapes/Guava/Mixed fruits **OR** any other fruits.
- 8) The Vegetable given in lunch should not be repeated in dinner.
- 9) The items purchased for catering should be approved by the committee one day before stocking them.
- 10) Seasonal vegetable shall be decided by the committee members.
- 11)All items must be of SUPERIOR QUALITY.